



QUALITY | PRIDE | SERVICE

Tool Box Talk -Feb 13, 2023

Heavy Equipment Operation and Inspection Policy

The following work rules will be instituted when all heavy equipment is in operation:

- Only qualified “competent operators” are to operate heavy equipment. The site supervisor is to confirm/verify that the operator is competent to operate the equipment the operator is assigned to.
- Seat belts **MUST** be provided and worn in all equipment.
- Heavy equipment will be inspected by the operator prior to the beginning of each work shift. Documentation will occur.
 - All equipment will be operated in accordance with manufactures specifications.
 - Parking brakes shall be engaged when not in use.
- Blades, buckets, dump bodies and other hydraulic systems must be fully lowered when equipment is not in use.
- Rated load capacity charts, recommended operating speeds, special hazard warnings and other essential information should be posted in all heavy equipment. At no time will lifts be made that exceed rated load capacities.
- Operators must take signals from only one person. In an emergency, however, a stop signal can be given by anyone.
- Routine maintenance, fueling or repairs shall not be performed while heavy equipment is in use or running.
- Employees are prohibited from riding in the buckets of equipment or on steps.
- Always stay in view of equipment operators. Never stand on the blind side of a piece of equipment or approach a machine without making eye contact with the operator.
- Only essential personnel should be permitted in any area where work is being performed by heavy equipment.
- Cabs will only have essential items; all loose items should be secured.
- Equipment operators will not leave running machines unattended.
- Employees operating aerial lifts will wear a full body harness attached by a lanyard to the basket.
- Equipment will be properly guarded.

Disciplinary actions are usually corrective and progressive in nature; however, serious safety violations, preventable incidents, misconduct, and work performance problems, or violation of laws or Gray & Son policies, procedures and practices, may warrant disciplinary action outside of the progressive approach.

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We are an equal opportunity employer

PRINT NAME	SIGNATURE	EMPLOYEE #